

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Panchayat Raj & Rural Development Department – “Payment of Salaries of Provincialised staff of Gram Panchayats through Treasuries under 010 – salaries” Head of Account – Guidelines for payment of Salaries of Provincialised staff of Panchayat Raj Institutions - Orders – Issued.

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PANCHAYAT RAJ AND RURAL DEVELOPMENT (ACCTS.II) DEPARTMENT

G.O.Ms.No. 221

DATED: 13-07-2009

Read the following:-

- 1)G.O.Ms.No.354, PR&RD(Accts.II) Department, dated 16.9.2008.
- 2)Representation from the President, Telangana Grampanchayathi Employees Association dt.05.03.2009.
- 2)Representation from the President, A.P. Grampanchayathi Employees Association, dt.09.03.2009.
- 3)Representation from the Chairman, A.P. State Panchayat Officers & Employees Association, dt.09.03.2009 & 23.03.2009.
- 4)Representation from the Chairman, Joint Action Committee of Employees, Teachers and Workers, A.P. Hyderabad, dt.24.3.2009.
- 5) From the Commissioner, PR&RE A.P. Hyderabad, dt. 01.05.2009& 12.5.2009.

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**O R D E R :-**

In the G.O. first read above orders were issued for payment of Salaries to the Provincialised Employees of Zilla Parishads, Mandal Parishads and Gram Panchayats under detailed Head 010-Salaries through Treasuries with effect from 01.04.2009.

The Guidelines for payment of Salaries to the Provincialised employees of Gram Panchayats are appended to this order.

The Commissioner of Panchayat Raj and Rural Employment is directed to take necessary action accordingly.

This order issues with the concurrence of Finance Department U.O.No. 7103/A/719/A2/BG/2009, dt.10.07.2009.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.V.P.C.SASTRY  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Commissioner, Panchayat Raj & Rural Employment,  
A.P. Hyderabad.

The Pay and Accounts Officer, A.P. Hyderabad.

The Accountant General, A.P. Hyderabad.

The Director of Treasuries and Accounts, A.P. Hyderabad.

The Director of State Audit, A.P. Hyderabad.

Finance (Expr.PR&RD)/BG Department.

Copy to:

P.S. to Minister(PR)

P.S. TO Prl.Secy. to Govt.(PR).

// FORWARDED BY ORDER //

SECTION OFFICER

**GUIDELINES FOR PAYMENT OF SALARIES OF PROVINCIALISED STAFF OF PRIs THROUGH TREASURIES UNDER 010 – SALARIES**  
**HEAD OF ACCOUNT**

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The following modalities are prescribed for payment of Salaries to the provincialised staff of Panchayat Raj Institutions through Treasuries under Head of Account 010-Salaries.

**1) DRAWING AND DISBURSING OFFICERS:**

The following officers shall be the Drawing and Disbursing officers for payment of salaries to the Provincialised staff working in Panchayat Raj Institutions.

SI No.	NAME OF THE INSTITUTION	DRAWING OFFICER
1.	Provincialised staff working in the office of Gram Panchayats	Mandal Parishad Development Officer.(M.P.D.O.)

**2) CONTROLLING OFFICERS:**

The District Panchayat Officer is the Controlling Officer in respect of provincialised staff of Gram Panchayats. The Commissioner, Panchayat Raj &N Rural Employment will be the Chief Controlling Officer at the State Level.

**3) HEAD OF ACCOUNT:**

The expenditure on the salaries of provincialised staff of PRIs shall be debitible to the following Head of Account.

**GRAM PANCHAYATS**

2515 - Other Rural Development Programme  
MH 198 - Assistance to Gram Panchayats  
SH(08) - Assistance to Gram Panchayats  
010 - Salaries

**4) LIST OF PROVINCIALISED STAFF**

The cadre strength of Provincialised staff of Gram Panchayats shall be furnished by District Panchayat Officer to the Treasury Officers, after getting the approval of Government. They should also certify the correct pay and allowances drawn by each employee and their deductions from their salaries.

**5) OPENING OF BANK ACCOUNTS:**

All the provincialised employees shall open Bank Accounts in any of the banks notified in G.O.Ms.No.90 Finance (TFR) Department, dt.31.01.2002 for adjustment of salaries to the individual Bank Accounts.

(P.T.O.)

## **6) PREPARATION AND PASSING OF BILLS:**

The monthly pay bills of the Provincialised staff shall be prepared by the concerned Drawing Officers strictly as per the approved cadre strength and will be submitted to the State Audit Department for preaudit before submitting the bills for passing and payment of Salaries by Treasury Officers. State Audit Department should scrutinize original order sanctioning the post. Whether the authority who sanctioned is competent to sanction the post and the process of recruitment is as per the rules in force. If any of the above conditions are not fulfilled those cases will not be recommended for payment of salaries through the treasury.

The schedules for submission of Bills as applicable to the other Government servants will also hold good for provincialised employees.

## **7) PAY BILL RECOVERIES:**

The Government deductions like APGLI, Profession Tax, G.P.F.(PR) etc., the Drawing Officers shall enclose necessary schedules to the pay bills to enable the Treasury to adjust the amounts directly to the respective Head of Accounts. Repayment of any other loans taken from Co-operative Society, other Financial Institutions, LIC Premium etc., shall be the responsibility of the concerned employees, since entire net salary is directly adjusted to their savings Bank Accounts.

## **8) CODAL PROVISION**

The Drawing Officers shall follow the Codal provisions of A.P.Treasury Code and A.P.Financial Code scrupulously in the matter of drawing the amounts from Treasuries. The sanction of competent authority wherever required shall be obtained before preferring the claims.

## **9) BUDGET ALLOCATION:**

The Budget allocation made by Commissioner, PR&RE towards salaries of provincialised staff shall be communicated to the Chief Executive Officers, Zilla Praja Parishads and the District Panchayat Officer. The District Officers in turn will distribute the budget, Drawing Officer – wise under relevant Heads to the Sub-Offices under a copy of Treasury authorities.

## **10) EXPENDITURE STATEMENTS:**

Every month each Drawing Officer shall prepare an Expenditure statement showing the amounts drawn from Treasuries towards Salaries and after getting the figures reconciled with the Treasury submit the same to the concerned Controlling Officers. The Controlling Officers shall consolidate the expenditure particulars of Gram Panchayats separately and the monthly expenditure along with the progressive totals shall be submitted to the Commissioner, PR&RE. The Commissioner, PR&RE, as the Chief Controlling Officer shall watch the progress of expenditure from time to time.

**11)ARREARS OF SALARIES:**

The arrears of pay and allowances and other claims debitable to salary Heads shall also be drawn from Treasuries only since no grants will be released separately to PRIs for such claims.

**12) ARRANGEMENTS AT THE TREASURY:**

The Director of Treasuries and Accounts shall make necessary arrangements for implementation of these orders with effect from 01.04.2009 by issuing suitable instructions to the D.T.Os. and S.T.Os. The Treasury Officers shall exercise all the audit checks before passing the salary bills of Provincialised P.R. Employees as in the case of other Government servants to ensure that the claims preferred are in order and also eligible as per Government orders.

M.V.P.C.SASTRY  
PRINCIPAL SECRETARY TO GOVERNMENT

// FORWARDED BY ORDER //

SECTION OFFICER